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February 2023

Dear Parent,

We want to thank you for considering Top Spot Academy for your childcare needs. We offer a loving, safe, and educational environment for your child to grow, learn and play.

We can understand how difficult it can be for working parents to balance all their commitments and responsibilities in their lives. For this reason, we strive to offer a program that will enrich your child's development while putting your mind at ease.

We will do our best to assist your child in developing important values such as: good manners, caring, sharing, patience responsibility, as well as communication and teamwork. We believe that children learn best through play, and we will implement these important values throughout our day. We also offer preschool activities such as learning the alphabet, shapes, colors, numbers; we also work on name recognition.

It is our goal to offer your family the quality childcare experience you deserve. Please feel free to openly discuss any problems or concerns you may have at any time. An open and honest relationship is the key to a happy childcare experience for everyone involved.

Please help us operate our Pre-school in a professional manner by carefully reading through the parent handbook and filling out all the necessary forms. It is very important that you are aware of all our policies, as we want you to make your decision about pre-school based on the terms for which we will provide care.

Again, thank you for considering Top Spot Academy. We look forward to providing your child with the best possible care.

Sincerely,

Maria C. Pereda

